



I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

All students who wish to study in France for **more than 90 days** must follow the Campus France procedure **before applying for a visa**. Campus France's process and the visa application process are distinct from each other. Please keep this in mind as it may be in your best interest to submit your Campus France application as soon as possible.

The 3 STEP Campus France USA process

STEP 1 I create my *Etudes en France* account and I submit my online application

STEP 2 I pay online the Campus France fee

STEP 3 I email the required paperwork to Campus France USA



Once your application has been processed, Campus France will send you an email letting you know that you can proceed to the next step of your visa application and book an appointment through the [France-Visas platform](https://www.france-visas.com).

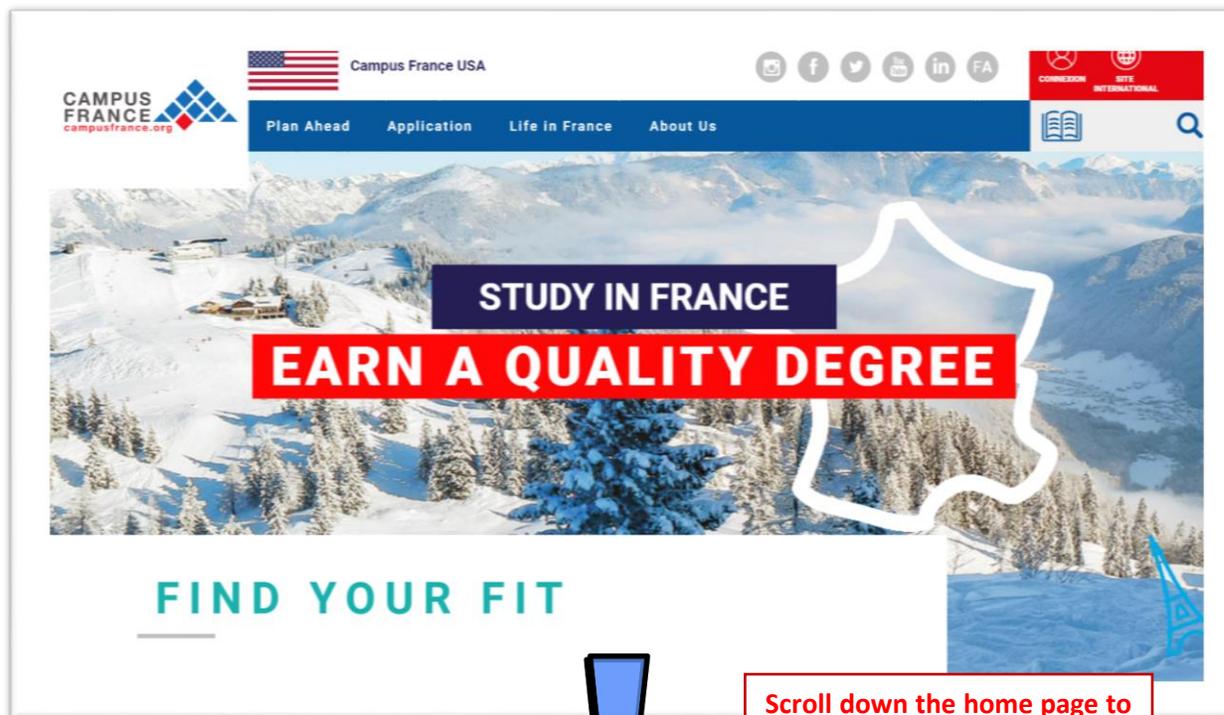
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STEP 1 I create my *Etudes en France* account and I submit my online application

❖ Create your *Etudes en France* account

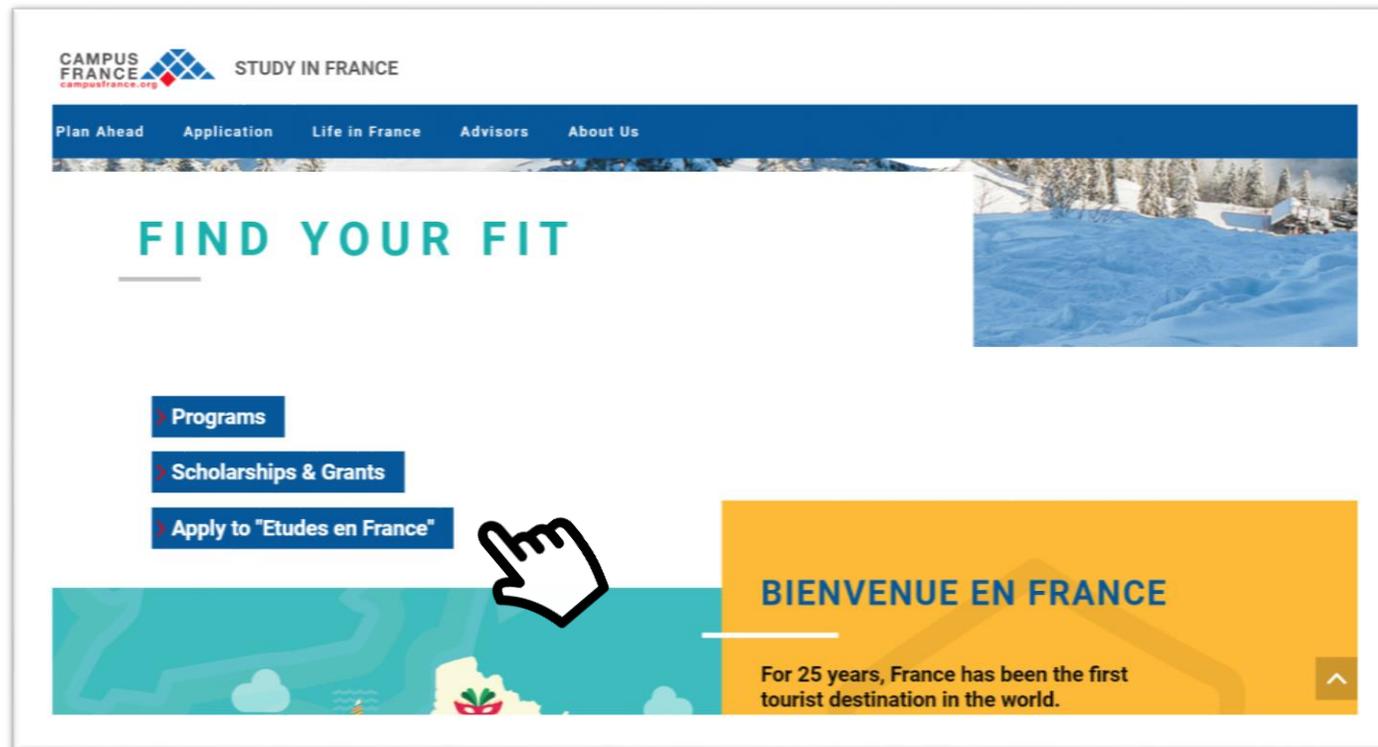
1) Go to usa.campusfrance.org and register to *Etudes en France*



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2) [Scroll down the home page to reach the “Apply to Etudes en France” button and click on it](#)



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3) Select English at the top right corner of the screen and then Register *

English | Español



ÉTUDES EN FRANCE

Je me connecte

Identifiant

Mot de passe

CONNEXION

Mot de passe oublié ?

Je m'inscris

ENSAI propose des formations d'excellence dans un cadre idyllique aux portes de Rennes, capitale de la Bretagne.

Vous appartenez à un établissement d'enseignement supérieur, un service culturel ou consulaire ? Identifiez-vous pour accéder aux dossiers.

Vous êtes un candidat non ressortissant de l'Union Européenne, résidant dans l'un des pays listés ci-dessous, et vous souhaitez poursuivre des études en France ?

Ce portail a été mis en place pour simplifier vos démarches de pré-inscription auprès de plus de 250 universités et écoles en France, et pour vous aider à préparer votre demande de visa.

Liste des pays : Algérie, Argentine, Bénin, Brésil, Burkina Faso, Cameroun, Chili, Chine, Colombie, Comores, Congo, Corée du Sud, Côte d'Ivoire, Egypte, Etats-Unis, Gabon, Guinée, Inde, Indonésie, Iran, Japon, Liban, Madagascar, Mali, Maroc, Maurice, Mauritanie, Mexique, Pérou, Russie, Sénégal, Singapour, Taiwan, Togo, Tunisie, Turquie, Vietnam.

Candidats à des études en France – conseils pour une première utilisation

Avec l'appui de :

Liberté • Égalité • Fraternité
RÉPUBLIQUE FRANÇAISE

CONFÉRENCE DES PRÉSIDENTS UNIVERSITÉ

CONFÉRENCE DES GRANDES ÉCOLES

cdefi
Conférence des Directeurs des Écoles Françaises d'Ingénieurs

CAMPUS FRANCE
campusfrance.org

et INSTITUT FRANÇAIS

af Alliance Française

CleP

onisep

Tous droits réservés - Ministère des Affaires étrangères et du Développement international 2017 - v3.41.6

Sign in

Login

Password

CONNEXION

Forgotten password ?

Register

*** If you already have studied in France and have an Etudes en France account, don't create a new one. You must login into your existing account and update your application with the new study program information.**

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4) Select Espace Campus France USA



This section is in French. You will be able to change the language once you have selected “Espace Campus France USA”



[Accueil](#) > [Je crée mon compte](#)

Je crée mon compte

Les champs marqués d'un astérisque (*) doivent être renseignés.

Espace Campus France

Tout d'abord, je sélectionne mon Espace Campus France.

Mon Espace Campus France * :

- Espace Campus France Guinée
- Espace Campus France Inde
- Espace Campus France Indonésie
- Espace Campus France Iran
- Espace Campus France Japon
- Espace Campus France Liban
- Espace Campus France Madagascar
- Espace Campus France Mali
- Espace Campus France Maroc
- Espace Campus France Maurice
- Espace Campus France Mauritanie
- Espace Campus France Mexique
- Espace Campus France Pérou
- Espace Campus France Russie
- Espace Campus France Sénégal
- Espace Campus France Taiwan
- Espace Campus France Tunisie
- Espace Campus France Turquie
- Espace Campus France USA**
- Espace Campus France Vietnam



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v2.31.4

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

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5) Select EN (to switch into English) at the top left corner of the screen

FR | EN



FR | EN

Études en France

Welcome | Create an account

I create an account

Fields with an asterisk (*) must be completed

Campus France

Select your local Campus France

My Campus France *: Campus France USA

E-mail address

This e-mail address will be used as login to log in my account, and, if I accept, to receive information messages from my Campus France and institutions to which I want to apply.

E-mail address *:

Confirmation of the e-mail address *:

Identity

Last name *:

Other last names:

First name *:

Gender *:

(i.e: 31/12/1980)

Date of birth (dd/mm/yyyy) *:

Country of birth *:

City of birth *:

Country of nationality *:

ID

To finalize the account, fill out carefully the information below as they appear on the ID.

Type of ID *:

(i.e: 31/12/1980)

Expiration date (dd/mm/yyyy):

Number of ID document *:

Country of issue of the ID *:

Miscellaneous

I accept to receive emails about the status of my file.

I accept to receive information about studies in France in my personal mailbox

I accept to be registered at the Alumni network of the French Embassy

Create an account

6) Fill out the form carefully

WARNING

In order to receive the requested document for your visa application, **it is mandatory that you keep the first box checked.**



7) Click Create an account

Welcome > Confirmation of the creation

Confirmation of the creation

Your account creation request is in process.
An e-mail has been sent to the e-mail address you indicated
The e-mail contains a link you must click on to activate your account
If you do not receive an e-mail after 24 hours, please contact Campus France USA



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I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

8) Check your emails and click on the link to activate your account. Then, create a password.



Didn't receive the activation email?
Check your spam folder!!



9) Now you can log into your *Etudes en France* account

ÉTUDES EN FRANCE

Sign in

Login

Password

CONNECTION

Forgotten password ?

Register

This portal has been set up to facilitate the pre-registration process for 250 French universities and *grandes écoles* and to help you prepare your visa application.

List of countries: Algeria, Argentina, Benin, Brazil, Burkina Faso, Cameroon, Chile, China, Colombia, Comoros, Congo, Côte d'Ivoire, Egypt, Gabon, Guinea, India, Indonesia, Iran, Japan, Lebanon, Madagascar, Mali, Mauritania, Mauritius, Mexico, Morocco, Peru, Russia, Senegal, Singapore, South Korea, Syria, Taiwan, Togo, Tunisia, Turkey, United States, Vietnam.

Candidates to study in France – advice for first-time users

1. Before your first log-in:

To create an account, you must have:

- A scanned copy of your identity document,
- A recent photo (portrait format – no larger than 50 kB),
- A valid e-mail address which you check regularly.

An initiative of :

CONFERENCE PRESIDENTS UNIVERSITE

CAMPUS FRANCE
i.campusfrance.org USA

❖ Fill out your application

What documents do I need to submit online?

Applicants are required to upload the following documents:

- A headshot (format: JPG, size: 50KB max)
- An official photo ID: passport, state ID, driver's license (format: JPG, size: 300KB max)
- An official acceptance letter (format: JPG, size: 300KB max)



WARNING

What is an official acceptance letter ?

The official acceptance letter must include the following:

- Your full name
- Institutional letterhead
- Exact start and end dates (day, month, and year) of the academic program you are participating in
- Full contact information for the individual issuing the offer or acknowledgment
- Signature or stamp
- Full address of the institution which will host the program in France

We do not allow applicants to submit an unofficial email of their acceptance.

Tips to upload documents:

If the document you are trying to upload is too big, please try the following:

- 1- Use the snipping tool
- 2- Take a picture with your phone or camera on a low quality/pixel setting
- 3- For Macs:
 - Open the PDF, then choose File >Export. Click the "Quartz Filter" pop-up menu, then choose Reduce File Size.

WARNING

Please keep in mind that an incomplete file delays the entire process.

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I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

10) Go to “Students already accepted”



[Welcome](#)

Reception

Welcome Etudes en France!

USXX-XXXX is your Personal Etudes en France Identification number

If, you are a **study-abroad/exchange/dual-degree student**, please fill out your application by clicking *Students already accepted* at the top of this page and then selecting **I am a study-abroad/exchange/dual-degree student**.

If you are **NOT a study-abroad/exchange/dual-degree student AND you have been accepted to an institution in France** (ex: language class, professional training, etc.), please fill out your application by clicking *Students already accepted* at the top of this page and then selecting **I am NOT a study-abroad/exchange/dual-degree student (...)**

If you are an **undergraduate or graduate school candidate** in France and therefore you haven't been accepted yet, please fill out your application by clicking *Students not yet accepted* at the top of this page.

If you don't know the available programs in France, please visit [Campus France USA](#) or [ONISEP](#) to help you find the program that suits you!

Sincerely,
Campus France USA



Please keep your ID number handy as it will be requested of you every time you contact Campus France.

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I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

11) Select in the scroll down menu "I am a study-abroad/exchange/dual-degree student" and click on "Add"

FR | EN

Études en France

univavignon

Students not yet accepted | Students already accepted | Mailbox | My account

Welcome > Students already accepted

Students already accepted

1 - Finalize the procedure

Select your study program in France and upload your official acceptance letter. Select the category that applies to your situation.

Select a program

You can combine several programs (i.e. French as a foreign language program followed by a Master's degree program)
You can't combine several degree seeking programs (i.e. 2 Master's programs)

I am a study-abroad/exchange/dual-degree student

Add :

Add

You are a "study abroad/exchange student" if your program in France involves credits transferal towards a degree in your home institution in the United States.

Personal information

Complete your file (personal information)

Confirm the information and submit

Make sure you have filled out the form correctly before you submit it to Campus France USA. Training - this is your final choice.

2 - Campus France USA is reviewing my file

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

12) Provide the program information

- ❖ Complete parts 1 and 2:
Home and Host Institutions

I am a study-abroad/exchange/dual-degree student

You have received an official acceptance for an exchange/study abroad program with a French institution related to your home institution :

- 1) Home institution in the US
- 2) Host institution in France
- 3) Program information
- 4) Personal statement (150 words)
- 5) Upload the official acceptance letter

1) Home institution in the US

Province / State / Region * : District Of Columbia, Washington

City * : Washington

If the city does not appear on the list, select the mention "other" and enter the name below :

Institution * : Georgetown University

If the institution does not appear on the list, select "other" and enter the name below :

Institution :

Campus :

If you have not found your host institution on the lists above, please click on the following button: "Find your French Institution"

Find your French institution

Host Institution :

Where do you study in the United States? →

Where will you study in France? →

Option 1: Your French institution is listed in the dropdown menu

- Select the Institution + the Campus
- Continue to part 3 (skip to page 12)

Option 2: Your French institution is NOT listed in the dropdown menu

- See page 11 for instructions

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Option 2: Your French institution is NOT listed in the dropdown menu

- Click on the blue button “Find your French institution”

2) Host institution in France

Institution :

Campus :

If you have not found your host institution on the lists above, please click on the following button: “Find your French Institution”

Find your French Institution

- Search for your institution in the search window

Find the host institution in France that appears on your acceptance letter

Find the host institution that appears on your acceptance letter

Name of the host institution * :

Search **Cancel**

- If your institution appears in the search results, select the campus/site and click “Register” to add the program

OR

- If your search yields no results, retype in the name of the French institution/program as it appears on your Acceptance Letter and the location and click “Register” to add the program

Find the host institution in France that appears on your acceptance letter

Find the host institution that appears on your acceptance letter

Name of the host institution * : american business school

Search **Cancel**

- American Business School of Paris - groupe IGS
 - Site de Paris
- IPAG Business School
 - IPAG Business School
 - Site de Nice
 - Site de Paris

If it is not on the list, enter the name and the location (city) below as it appears on your acceptance letter :

Institution * :

City * :

Register **Cancel**

Find the host institution in France that appears on your acceptance letter

Find the host institution that appears on your acceptance letter

Name of the host institution * : sarah lawrence college

Search **Cancel**

Aucun établissement ne correspond à la recherche

If it is not on the list, enter the name and the location (city) below as it appears on your acceptance letter :

Institution * : Sarah Lawrence College in Paris at Reid Hall

City * : Paris

Register **Cancel**

11) Provide the program information (Continued)

❖ Complete parts 3 and 4: Program Information and Personal Statement

3) Program information

Study-abroad/exchange/dual-degree program * :

Make sure the name of the program is correct * :

Description of the program * : Characters : 0 / 1000

Field of study * :

Level * :

Start date of the program * : format: dd/mm/yyyy

End date of the program * : format: dd/mm/yyyy



If the “Program information” section doesn’t populate automatically after filling in your Home and Host Institution, please provide all the requested information.



4) Write a personal statement

Explain why you want to study in France and why you have chosen this institution

Motivations to study in France * : Characters : 0 / 1500

Write a short paragraph (min. 150 words) about your motivations to study in France, then click “Register”.



Main study-program

Register

Cancel



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13) You will then be prompted to complete Step 5) "Upload your official acceptance letter" (format: JPG, size: 300KB max)

3) Program information

Study-abroad/exchange/dual-degree program * : Georgetown University - / Sciences Po

Make sure the name of the program is correct * :

Description of the program : Field(s) of studies: Political Science
Name of the program: Sciences Po Paris

5) Upload the official acceptance letter for the study-abroad/exchange/dual-degree program

You can add attachments PDF, JPG or PNG formats. The size of each document must not exceed 300 ko.

In order to describe the attachments, you can add a quick description of each document (for example : report of the first quarter). The documents are arranged by comment in alphabetical order.

Make sure your documents are readable. For more instructions go to usa.campusfrance.org/en/rubrique/application

[How get a readable scanned document ?](#)

Add a new attachment : No file chosen

No document

4) Write

Explain wh

5) Upload the official acceptance letter for the stud

Attachment missing

Main study-program

Supportive documents (0)



Acceptance letters uploaded on Etudes en France must be identical to the ones provided with visa applications.

No discrepancies will be accepted by the General Consulate.

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

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14) Check the legibility of the attachment (supportive document) and click on “Register” to save the program information

Institution * :

Campus * :

If it is not on the list, Select "Other" and enter the name and the location (city) below. * :

Institution * :

City * :

3) Program information

Study-abroad/exchange/dual-degree program * :

If it is not on the list, select the option "Other" and I enter the name below. * :

Description of the program : **Field(s) of studies: Political Science**
Name of the program: Sciences Po Paris

Description of the program (up to 500 characters): An undergraduate exchange program whereby Georgetown students directly enroll to take courses in French (and other regionally appropriate languages for the 'campus délocalisés'.

Field of study * : **Political Science and Economics**

Level * : **MULTIPLE LEVELS**

Start date of the program * :

End date of the program * :

4) Write a personal statement

Explain why you want to study in France and why you have chosen this institution

Motivations to study in France * :

Actuellement étudiant en économie et science politique, je me spécialise dans l'intégration de la macroéconomie, la politique internationale et interne, avec une orientation particulière vers le pétrole et l'économie de la santé publique. Afin d'avancer ma connaissance scolaire et professionnelle dans un environnement tel cosmopolite que Paris, j'ai envie d'étudier à Sciences Po Paris.



5) Upload the official acceptance letter for the study-abroad/exchange/dual-degree program

Complete

[Supportive documents \(1\)](#)

Main study-program



Register

Cancel

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

15) Click on [Personal information](#)



[Welcome](#) > [Students already accepted](#)

Students already accepted

1 - Finalize the procedure

Select your study program in France and upload your official acceptance letter. Select the category that applies to your situation.

Select a program

You can combine several programs (i.e. French as a foreign language program followed by a Master's degree program)
You can't combine several degree seeking programs (i.e. 2 Master's programs)

Add :

Add

Main study-program

Study-abroad/exchange/dual-degree program

Georgetown University - / Sciences Po
Sciences Po - Site de Paris
From 01/01/2018 to 30/06/2018

Complete

[Modify](#)
[Delete](#)
[Supportive documents \(1\)](#)



[Personal information](#) **Incomplete**

Complete your file (personal information, education and diplomas, language tests,...)

[Confirm the information and submit the application](#)

Make sure you have filled out the form correctly before you submit it to Campus France USA. Warning : this is your final choice.

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

16) Personal Information

Option 1: You found your program in our system and its description appeared automatically when you filled out the “Program Information” section:

➔ You are exempt from filling out The “*Education and professional experience*” and “*Language skills*” sections. These sections will automatically appear as “Complete”. **Click on Personal Information.** Proceed to Page 18.

FR | EN

Études en France

Log Out

John DOE
Campus France USA
USXX-XXXXX

Students not yet accepted | Students already accepted | Mailbox | My account

Welcome > Students already accepted > Finalize the procedure > Personal information

Personal information

Fields with an asterisk (*) must be completed
Display each part below

- Personal information **Incomplete** »
- Education and professional experience **Complete** »
- Language skills **Complete** »

Back

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

Option 2: You did not find your program in our system and its description didn't appear automatically when you filled out the "Program Information" section. You entered the information yourself:

➔ You must fill out all 3 sections – Personal Information, Education and Professional Experience, and Language Skills. They will appear "Incomplete".

FR | EN

Log Out

John DOE
Campus France USA
USXX-XXXX

Students not yet accepted | Students already accepted | Mailbox | My account

[Welcome](#) > [Students already accepted](#) > [Finalize the procedure](#) > **Personal information**

Personal information

Fields with an asterisk (*) must be completed
Display each part below

Personal information	Incomplete	»
Education and professional experience	Incomplete	»
Language skills	Incomplete	»

Back

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

❖ Personal Information / Contact Information



Tips to upload documents:

If the document you are trying to upload is too big, please try the following:

- 1- Use the snipping tool
- 2- Take a picture with your phone or camera on a low quality/pixel setting
- 3- For Macs: Open the PDF, then choose File >Export. Click the "Quartz Filter" pop-up menu, then choose Reduce File Size.



Passport must be valid minimum 3 months after your return to the USA

Personal information Incomplete

Logins and photograph
Attachment missing

Email (login and contact) : [redacted] Identity photograph : Not filled

Personal Etudes en France identification number : **US##-#####** *Scan a profile picture in Jpeg 300 DPI 26*32 mm. It must be in JPEG or PNG format and the size must not exceed 50KB.*

Contact : Will be known after entering the [redacted] [Modify my photograph](#)

Identity
Attachment missing

Please attach a copy of your photo ID

Last name : TEST	Name : Test
Other family name :	Gender : Male
Date of birth (dd/mm/yyyy) : 08/08/1990	Type of ID : Driving license
Country of birth : United States	ID number : 654806514
Place of birth : Washington Dc	Country of issue of the ID : United States
Country of nationality : United States	Expiration date (dd/mm/yyyy) : 08/08/2020

[Supportive documents \(0\)](#) [Modify](#)

Contact information -
Incomplete

Address :
ZIP :
Home phone :

[Modify](#)

Special status
Incomplete

Please specify if your situation applies to one of the following categories. If so, please upload a supporting document.

Grant / scholarship :
Other case :

[Modify](#)

Upload your headshot
Format: JPG; size: 50KB

Upload your ID document
Format: JPG; size: 300KB max

Enter your US address (home or school) and at least one valid US phone number.

Unless you have received a Grant/Scholarship listed in the dropdown menu, select "My situation doesn't apply to any of the above".

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

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17) Education and professional experience



If you are exempt from filling out the “Education and professional experience” and “Language skills” sections, please go directly to page 22. (You are exempt if these fields already show “Complete”.)

Students not yet accepted | Students already accepted | Mailbox | My account

[Welcome](#) > [Students already accepted](#) > [Finalize the procedure](#) > **Personal information**

Personal information

Fields with an asterisk (*) must be completed
Display each part below

Personal information **Complete**

Education and professional experience **Incomplete**

Resume

Please upload a resume. The document must be PDF, PNG or JPEG format, and less than 300 ko. **IMPORTANT: the resume is optional for study abroad and exchange students.**

[How get a readable scanned document ?](#)

Add file No file chosen

Mon cursus

IMPORTANT: the following message does not apply to study abroad or exchange students. Your academic record should contain your last obtained diploma and your most recent transcripts (i.e: you are graduating college this year, you should upload your high school diploma or equivalent and all your official college transcripts). Your professional experience (if applicable) should contain at least 1 activity and each activity should be justified by a supporting document (letter of recommendation, TAPIF "Arrêtés de nomination" etc). IMPORTANT: please check French translation requirements with prospective universities.

Add :

No element.

Language skills **Incomplete**

The resume is optional for study-abroad students, skip this portion

Study-abroad students: select “A year of higher education” and click Add to enter your current college information

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

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❖ Education and professional experience

FR | EN

Études

Students not yet acc

Welcome > Students already

Personal information

Fields with an asterisk (*) are mandatory.
Display each part below

Personal information

Education and professional experience

Resume

Please upload a resume for your study abroad and exchange program.
[How to get a readable scan](#)

Mon cursus

IMPORTANT: the following information is mandatory for all students: your last obtained diploma (high school diploma or equivalent), your field of study, your level of study, and your average grade (at least 1 activity and each activity must be a "nomination" etc). IMPOR

No element.

Year of higher education

Select the end date of your activity. For example, from 09/15/2012 to 06/15/2013, you must select 2013.

School year *: 2018

This program is over. I can provide records and supportive documents.

Current program, I will fill out scores and supportive documents later.

Country *: United States

Province / State / Region *:

City *:

If the city is absent from the list, select "Other" et enter name below :

Institution *:

If the institution does not appear on the list, enter the name below :

You must select below the corresponding level to the number of study years after passing the high school diploma.

Level *:

Field of study *:

Average : _____

Comment : _____ Characters : 0 / 1000

Select the current school year and the option **“Current program, I will fill out scores and supportive documents later”** in order to be exempt from providing college transcripts which are not mandatory for study-abroad students.

Complete the rest of the information and click **Register**.

18) Language skills



If you are exempt from filling out the “**Education and professional experience**” and “**Language Skills**” sections, please go directly to [page 22](#). (You are exempt if these fields already show “Complete”).

Personal information	Complete	>>
Education and professional experience	Complete	>>
Language skills	Incomplete	>

French language proficiency exams Add a test: TCF SO + TP with written and verbal component

Please upload a supporting document for each exam you took.

No test

The French language exam is optional for study-abroad students, skip this portion

Level of French

If you passed a French language proficiency exam, please do not fill out this section : add the exam to the "French language proficiency exams" section. You can upload supporting documents (records, admission...)

Not specified

Specify your level of proficiency in both French and English (below) by clicking on the “[Modify](#)” button

Stays in France

Please add an attachment for your stay (study abroad transcripts, or letter of enrollment, certificate, visa, plane ticket)

No stay in France

The Stays in France section is optional for study-abroad students, fill out as applicable

Level of English (and other languages)

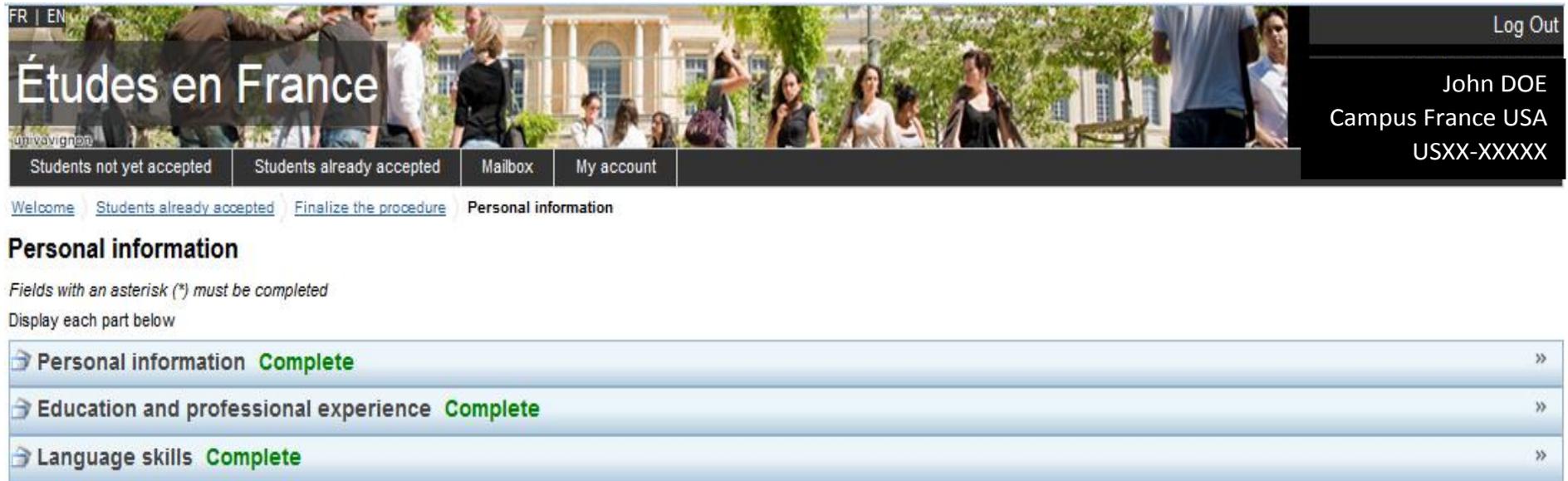
Please upload a supporting document for each exam you took (if your native language is not English).

Not specified

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

19) Check that all the sections are complete and click on “Back”



The screenshot shows the top navigation bar of the Campus France USA website. It includes a language selector (FR | EN), the logo 'Études en France', and a user profile for 'John DOE' with the ID 'USXX-XXXX'. Below the navigation bar, there are tabs for 'Students not yet accepted', 'Students already accepted', 'Mailbox', and 'My account'. The main content area shows a breadcrumb trail: 'Welcome > Students already accepted > Finalize the procedure > Personal information'. The 'Personal information' section is expanded, showing three sub-sections: 'Personal information Complete', 'Education and professional experience Complete', and 'Language skills Complete'. A blue 'Back' button is located below the sub-sections, and a hand cursor icon is pointing at it.

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

❖ [Submit your application](#)

20) Go to [“Confirm the information and submit the application”](#)

The screenshot shows the 'Études en France' application portal. At the top, there is a navigation bar with 'FR | EN', 'Log Out', and user information for 'John DOE' with 'Campus France USA' and 'USXX-XXXX'. Below the navigation bar, there are tabs for 'Students not yet accepted', 'Students already accepted', 'Mailbox', and 'My account'. The 'Students already accepted' tab is active, showing a 'Welcome' message and a breadcrumb trail. The main heading is 'Students already accepted', followed by a sub-heading '1 - Finalize the procedure'. The instructions state: 'Select your study program in France and upload your official acceptance letter. Select the category that applies to your situation.' There is a link 'Select a program' and a note: 'You can combine several programs (i.e. French as a foreign language program followed by a Master's degree program) You can't combine several degree seeking programs (i.e. 2 Master's programs)'. A dropdown menu is set to 'I am a study-abroad/exchange/dual-degree student' with an 'Add' button. Below this, a table lists the selected program: 'Study-abroad/exchange/dual-degree program' at 'Georgetown University - / Sciences Po' and 'Sciences Po - Site de Paris' from '01/09/2017 to 31/12/2017'. The status is 'Complete' and there are links for 'Modify', 'Delete', and 'Supportive documents (1)'. Further down, there are sections for 'Personal information Complete' and 'Confirm the information and submit the application' with a warning: 'Make sure you have filled out the form correctly before you submit it to Campus France USA. Warning : this is your final choice.' The final sub-heading is '2 - Campus France USA is reviewing my file'.



I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

21) Submit your application

❖ Step 1 - Check the box “I hereby certify that the above statements are true ...”

FR | EN

Études en France

univavigen

Students not yet accepted | Students already accepted | Mailbox | My account

Log Out

John DOE
Campus France USA
USXX-XXXX

[Welcome](#) > [Students already accepted](#) > [Finalize the procedure](#) > I verify that my file is complete and I confirm my choice

Confirm the information and submit the application

Make sure you have entered the information requested or complete your file.

Personal information	Personal information	Complete	Access the section
	Education and professional experience	Complete	Access the section
	Language skills	Complete	Access the section

Main study-program	Georgetown University - / Sciences Po Sciences Po Site de Paris	Complete	Access the section
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Review and submit the file to Campus France USA

I hereby certify that the above statements are true and correct to the best of my knowledge.

Warning : once you submit your file, you cannot make any changes !

I confirm my final choice to Campus France USA

You did not confirm if you reviewed your file.

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

❖ Step 2 – Click on “I confirm my final choice to Campus France”

FR | EN Log Out

Études en France

univavignan

Students not yet accepted | Students already accepted | Mailbox | My account

John DOE
Campus France USA
USXX-XXXX

[Welcome](#) > [Students already accepted](#) > [Finalize the procedure](#) > I verify that my file is complete and I confirm my choice

Confirm the information and submit the application

Make sure you have entered the information requested or complete your file.

Personal information			
Personal information	Complete		Access the section
Education and professional experience	Complete		Access the section
Language skills	Complete		Access the section

Main study-program	Georgetown University - / Sciences Po Sciences Po Site de Paris	Complete	Access the section
---------------------------	---	----------	------------------------------------

Review and submit the file to Campus France USA

I hereby certify that the above statements are true and correct to the best of my knowledge.

Warning : once you submit your file, you cannot make any changes !

[I confirm my final choice to Campus France USA](#)

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

❖ Your file has been submitted.

FR | EN

Études en France

univavigon

Students not yet accepted | **Students already accepted** | Mailbox | My account

Welcome > Students already accepted > Finalize the procedure > I verify that my file is complete and I confirm my choice

Log Out

John DOE
Campus France USA
USXX-XXXX

Confirm the information and submit the application

- Your file has been submitted to Campus France USA
- Please login regularly to follow the status of your file
- You will receive tracking information in your personal mailbox



Make sure you have entered the information requested or complete your file.

Personal information	Personal information	Complete	Access the section
	Education and professional experience	Complete	Access the section
	Language skills	Complete	Access the section
Main study-program	Georgetown University - / Sciences Po Sciences Po Site de Paris	Complete	Access the section

Review and submit the file to Campus France USA

I hereby certify that the above statements are true and correct to the best of my knowledge.

Warning : once you submit your file, you cannot make any changes !

I confirm my final choice to Campus France USA

The information we collect are subject to computer processing to help students willing to apply for higher education in France. If you accept, the information that Campus France collects will be retained and maintained during the length of your studies in France and after your studies are completed.

❖ Click on “Students already accepted” to go back to the main application page.

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

Main application page for Students already accepted



The screenshot shows the 'Students already accepted' page. At the top, there is a navigation bar with 'FR | EN', 'Études en France', and a user profile for 'John DOE, Campus France USA, USXX-XXXX'. Below this is a menu with 'Students not yet accepted', 'Students already accepted', 'Mailbox', and 'My account'. The main content area shows a progress bar with two steps: '1 - Finalize the procedure' and '2 - Campus France USA is reviewing my file'. A blue arrow points to step 1. Below the progress bar, there is a message: 'Campus France will review your application. IMPORTANT: mail the process to your Mailbox. Go to your Mailbox to send messages to Campus France USA or to check the progress of your file.' A text box highlights this message. At the bottom right, there is a copyright notice: 'Tous droits réservés - Ministère de l'Europe et des Affaires étrangères 2017 v3.43.2'.



YOU HAVE NOT FINISHED THE PROCESS!!!

Use the following links to continue to the last 2 steps of the Campus France process:

- [Regular service](#)
- [Expedited service](#)



I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

STEP 2 I pay the online Campus France fee

❖ Option 1: Regular Service - \$190

➔ Processing time: Up to 3 weeks upon reception of the complete application **by Email:**
applicationfileUSA@campusfrance.org

❖ Option 2: Expedited Service* - \$340

➔ Processing time: Up to 3 business days upon reception of the complete application **by Email:**
applicationfileUSA@campusfrance.org

To pay online**, please go to our website (<https://www.usa.campusfrance.org/regular-service-how-to-apply-for-a-student-visa> for the regular service and <https://www.usa.campusfrance.org/expedited-service-how-to-apply-for-a-student-visa> for the expedited service)

* Applicants must be eligible for Expedited Service. For more information, please check:
<https://www.usa.campusfrance.org/expedited-service-how-to-apply-for-a-student-visa>

** No other type of payment will be accepted

STEP 3 I Email the required paperwork to Campus France USA

❖ Regular Service (Option 1):

Applicants are required to send via **Email to applicationfileUSA@campusfrance.org** all of the following documents with the **mandatory** subject line: **“REGULAR SERVICE + LAST NAME + USXX-XXXX” ***

1. The **Regular Service Cover Page** (available on our website)
2. A **photocopy** of their official acceptance letter
3. A **copy of the online payment receipt**

❖ Expedited Service (Option 2):

Applicants are required to send via **Email to applicationfileUSA@campusfrance.org** the following documents with the **mandatory** subject line: **“EXPEDITED SERVICE + LAST NAME + USXX-XXXX” ***

1. The **Expedited Service Request Form** (available on our website)
2. A **photocopy** of their official acceptance letter
3. A **copy of the online payment receipt**

* All documents must be sent in the same email. If the email does not include the correct subject line and/or all of the 3 mandatory documents, it won't be **taken into consideration**. Applicants will be therefore requested to send a new email with all the mandatory information/ documents.



It is possible for students to switch from the regular service to the expedited service in the middle of the Campus France process

In order to do so, students must:

- Pay in full the expedited service fee: \$340
- Send the requested paperwork for the expedited service to applicationfileUSA@campusfrance.org

Once Campus France receives the requested paperwork for the expedited service, students will be refunded for the first payment they made: \$190 (regular service fee)

I have been selected for a study-abroad/exchange/dual-degree program in France for more than 90 days

I am an undergraduate or graduate student in the U.S who has been selected to study for one or two semesters in a partner university in France and I received an official acceptance letter

WHAT'S NEXT?

- I receive the confirmation message from Campus France USA and I make a visa appointment through the [France-Visas platform](#)

If your application was correctly completed, **within 3 weeks** (for Regular Service – option 1) or **within 3 business days** (for Expedited Service – option 2) after Campus France has **received** your email on applicationfileUSA@campusfrance.org, a notification will be sent to you, through the email address you provided in your Etudes en France application, letting you know that you can now proceed to the next step of your visa application (cf [France-Visas](#)).



Only one document from Campus France USA is requested for your visa appointment:

- The email stating that your Campus France application has been processed (The subject line should read “USXX-XXXXX-XXX / Your Campus France file has been processed”)

